

The Collin County Association of Realtors (CCAR) and The Greater Dallas Chapter of the National Association of Residential Property Managers (NARPM) Present:

Managing Your Rental Property Before It Manages You

The Dallas Chapter of the National Association of Residential Property Managers (NARPM) has announced a one-evening seminar that will focus on helping local rental property owners, “Managing your rental property before it manages you.” The class is scheduled for Tuesday April 29th, 2008 from 5:30 pm – 9:30 pm, at Collin County Association of Realtors Training Center located at 6821 Coit Rd, Plano Texas 75024. The event is sponsored by the new CCAR Property Management Committee and Greater Dallas NARPM

The class will feature the former National President of NARPM, Mark Kreditor as well as other officers from past and present.

The seminar will teach rental property owners how to:

- ❖ Attract and screen tenants
- ❖ Effectively advertise your property
- ❖ Properly handle move ins and move outs
- ❖ Legally handle security deposits
- ❖ Improve the return on investment with other legal charges
- ❖ Guarantee that the required disclosures are disclosed
- ❖ Maintain state and local mandated repair standards
- ❖ Deal with liability issues
- ❖ Handle maintenance requests and which ones are health and safety issues as defined by the property code
- ❖ Evict a bad tenant
- ❖ Prepare for Court hearings
- ❖ Follow the rules for judgments
- ❖ Apply for and carry out the writs
- ❖ Properly and legally set out a tenant
- ❖ Buy an investment property

The cost of the seminar is \$79 per person in advance and \$99 per person at the door. Registrants should go to www.dallasnarpm.org and register online.

About NARPM,

The National Association of Residential Property Managers (NARPM), founded in October 1988, provides a permanent trade organization for the residential property management industry. NARPM continues to be the premier professional association of residential property managers, currently representing over 2000 members comprised of real estate agents, brokers, managers and their employees.

NARPM promotes a high standard of business ethics, professionalism and fair housing practice. The Association also certifies its members in the standards and practices of the residential property management industry and promotes continuing professional education.

Register Below

Manage Your Rental Property Before it Manages You

April 29th 5:30-9:30

6821 Coit Road, Plano, 75024

Cost: \$99 at the door

Register and pay in advance \$79

Name: _____ Phone:

(____) _____

Address: ____

Fax: (____) _____

Email: _____

Please complete this registration form, and fax it to 866-812-8856. For questions, please call Carol Johnson at 972-618-3800, or Dave at 214-682-4385.

To pay via electronic check (have your check book to use the numbers its only \$2.20 fee) or credit card (higher fee), please call 1-866-Paylease, and tell them its for Dallas NARPM, print and fax your app found on-line using the link on dallasnarpm.org

(Make Checks Payable to-- Greater Dallas NARPM)

Registration and payment can also be mailed to: 1512

Shorehaven

Garland, Tx 75040